

Rowany Festival 2022

COVID-19 Safety Plan

Camp Wombaroo, 162 Black Spring Rd, High Range NSW 2575

Wellbeing of Volunteers and Attendees

All measures within this plan will be enforced by the Event Stewards, COVID Marshalls, Constables and Chirurgeons (including volunteer Constables and Chirurgeons when on-shift).

General Entry Requirements

- Conditions of entry, including the [event site COVID requirements](#), [SCA Ltd Code of Conduct](#) and [Kingdom of Lochac COVID Response Plan](#) will be displayed at the gate outlining these requirements.
- Entry is via pre-booked tickets only, and shall be capped at 600 persons.
- All volunteers and attendees of the event must be fully vaccinated. Proof of vaccination or a valid medical exemption must be provided at the gate prior to entry.
- People may not attend in person events if they are currently unwell, or have experienced COVID like symptoms within the past 72 hours. Full refund to be provided as per ticket policy.
- If you believe you may have been exposed to COVID in any setting, you are asked to take all reasonable precautions in according with guidance from local health authorities
- Attendees are recommended to source, bring, and use their own RAT kits, and to test twice during the Event.
- If an attendee tests positive via RAT, they will be required to leave the site as soon as safely practicable. There will be a designated isolation bunk room at site that will be used in the event it is unsafe for the person to travel immediately. Please note, the nearest COVID admitting hospital is Campbelltown Hospital.
- Pack down assistance may be available.
- If travelling whilst COVID positive, please note the NSW Health guidelines found [here](#).

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Ticket Policy

- Full ticket refunds for anyone prevented from attending due to an unforeseen impact from COVID-19 (i.e. travel restrictions, infections).
- In the event an attendee is required to leave site early due to potential COVID infection, a partial refund may be granted on a case by case basis.
- Whilst it is not possible to predict all the possible situations, here is a list of some example situations in which a person would get a full refund on ticket price:
 - a. if state or federal government puts out an order that means the event can't run
 - b. if the attendee can't cross state borders due to COVID restrictions
 - c. if the attendee can't leave their current place of residence due to COVID restrictions, or
 - d. if the attendee suddenly has to quarantine because of COVID (or possible COVID) and so cannot make it to the event.

Physical distancing

Physical Separation

- It is recommended that people maintain physical distancing where possible, including:
 - at points of mixing or queuing (refer to marked distances)
 - between seated groups
 - between staff / volunteers
- Classrooms / Meeting Rooms
 - Scheduled events shall finish no later than 5 minutes before the allotted time, to allow for cleaning and emptying of the room before use by the next group.
 - Do not enter the room until the previous class has exited.
- Kitchen Hall
 - Diners must maintain an appropriate distance between family / campsite groups.
 - Diners are encouraged to be seated while eating or drinking.
 - When queuing for entry, ensure an appropriate distance is maintained in the queue.
 - Do not arrive more than 5 minutes before the scheduled meal service.
- Tavern
 - Patrons are encouraged to be seated while eating or drinking.
 - Patrons must maintain an appropriate distance between family / campsite groups.
- Merchant Tents
 - Tent capacity shall be set at 1 person per 2 sqm.

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- Market Day
 - A safe distance between individual market tables shall be established.
 - Consideration shall be given to set up individual tables on the Village Green.
 - Stall holders are encouraged to provide their own sunshade for use with a market table on the Village Green.
- Toilets & Showers
 - When queuing to use the facilities, ensure a safe distance is maintained in the queue.
 - Where possible, chalk marking paint shall be used to indicate separation points for queues at portaloos. Masking tape may be used for indoor / undercover facilities.
- Water Points
 - When queuing to use the taps, ensure a safe distance is maintained in the queue.
 - Where possible, chalk marking paint shall be used to indicate separation points for queues.
- Dance / Ball
 - Dance classes or balls where possible should be held outdoors. (Village Green / List field recommended as the preferred location)
 - Musicians and singers should maintain an appropriate distance from each other, and from the assigned dance / performance area.
- Armour Inspections
 - All armour inspections are to be performed using the specified COVID inspections process as listed in the applicable Marshal Handbook.

Use of Masks

- The use of a properly fitted face mask is encouraged for indoor settings where you cannot maintain a safe distance from others.
- Attendees must not vilify any person for wearing a face mask or other face covering.

Ventilation

- In indoor areas, increase natural ventilation by opening windows and doors where possible.
- For meeting tents etc it is recommended that the side walls not be used to completely enclose the space to maximise natural ventilation. Side walls should only be used to block direct sunlight, wind, and rain, and to provide shade where possible.

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Hygiene and cleaning

- Attendees shall be reminded to adopt good hand hygiene practices. This shall be one of the standard Herald announcements for each Herald's run, and shall be included on notices at the toilet, shower, and portaloos entrances.
- Detergent solution or disinfectant wipes shall be available at the following locations:
 - Dining Hall
 - Classrooms
 - Meeting Rooms
 - Gate sign-in
- Hand sanitiser will be available at locations where many people will be touching a shared surface. Applicable locations may include, but are not limited to:
 - Toilets
 - Water points
 - Dining Hall entrance
 - Tavern entrance
 - Gate sign-in
 - Meeting Rooms and Classrooms
 - Officer Pavillion
 - First aid tent.
- Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.
- Toilets, showers, and portaloos shall be cleaned 3 times daily with detergent / disinfectant.
- Hard surface areas in the Dining Hall shall be cleaned 3 times daily with detergent / disinfectant, before each meal service.
- Hard surface areas in classrooms and meeting rooms shall be cleaned at the end of each allotted session. This shall be done in the last 5 minutes of the allotted session time. The class instructor is responsible for ensuring all attendees clean the spaces they have been using.
- Pens used at the Gate sign-in shall be cleaned with detergent or disinfectant solution or wipes after each use.
- Whether detergent solution or disinfectant wipes are used, the surface must remain wet for 60 seconds then left to dry to ensure the virus is killed. Use a new wipe for each surface.
- Used RAT kits & masks must be contained with a plastic bag prior to disposal in the communal rubbish bins.

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Festival Transport Service

- Festival transport service will only provide pre-booked transport between Camp Wombaroo and Mittagong Rail Station.
- All passengers must provide proof of being fully vaccinated to the driver prior to being allowed to enter the vehicle.
- All passengers shall sit in the back seat and where practical have the windows open to promote air flow.
- Passengers shall avoid close contact with the driver and shall handle their own personal belongings during pick-up and drop-off.
- Avoid using the vehicle's recirculated air option during passenger transport. Where possible use the car's vents to bring in fresh air from outside and lower the windows.
- Face masks must be worn at a public transport waiting area or in the transport vehicle, [as per NSW Health directions](#).
- Clean touched areas and surfaces (seats, door handles and window controls, seat belts and buckles) at the end of your trip with a detergent or disinfectant solution or wipe.
- Drivers should wash hands with soap and water before and after cleaning.
- If a traveller sneezes, coughs or vomits, surfaces should be cleaned with an appropriate detergent solution or disinfectant wipes.
- Employ extra cleaning practices at the end of each shift, as part of good hygiene practice, including where practical the sanitisation of seats, door handles and window controls, seat belts and buckles.
- Whether detergent solution or disinfectant wipes are used, the surface must remain wet for 60 seconds then left to dry to ensure the virus is killed. Use a new wipe for each surface.

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Record keeping

- An on-site case management process will be in place for the event. Event Stewards, COVID Marshal, Constables and Chirurgeons are to refer to the Rowany Festival COVID Management flow chart. Copies will be held in the Officer's Pavillion and at the Gate.
- Initial site check in shall be via Gatekeeper (<https://gatekeeper.lochac.sca.org/>), to support recording of wellness statements and contact tracing if a person with COVID-19 visits the premises.
- Booking details must include contact information for contact tracing and notification purposes.
- People who test positive using a COVID-19 rapid antigen test at home must register with Service NSW when they get their result.
- Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at the event, and notify SafeWork NSW on 13 10 50 if an attendee has tested positive. Visit <https://www.safework.nsw.gov.au/resource-library/Covid-19-Coronavirus> for more information.

Links

- SCA Ltd Code of Conduct:
<https://sca.org.au/documents/policy/code-of-conduct/>
- Kingdom of Lochac Covid-19 Response Plan:
<https://seneschal.lochac.sca.org/files/2022/01/Kingdom-of-Lochac-Covid-19-Response-Plan.pdf>
- NSW Register a positive rapid antigen test (RAT) result:
<https://www.nsw.gov.au/covid-19/stay-safe/testing/register-positive-rat-test-result>
- NSW Health "What if I need to travel to my place of isolation?":
<https://www.nsw.gov.au/covid-19/management/self-isolation-covid-and-close#toc-what-if-i-need-to-travel-to-my-place-of-isolation>
- NSW Face Mask Rules:
<https://www.nsw.gov.au/covid-19/stay-safe/rules/face-mask-rules>
- NSW Physical Distancing recommendations:
<https://www.nsw.gov.au/covid-19/stay-safe/physical-distancing>
- NSW Public transport:
<https://www.nsw.gov.au/covid-19/stay-safe/travelling-on-public-transport>
- SafeWork NSW Covid Resources:
<https://www.safework.nsw.gov.au/resource-library/Covid-19-Coronavirus>
- Event site COVID requirements:
<https://www.oeg.edu.au/wp-content/uploads/2021/06/COVIDsafe-factsheet-The-Outdoor-Educational-Group.pdf>